

DRAFT MINUTES

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CUDDINGTON PARISH COUNCIL **Draft Minutes of the Parish Council Meeting held in the Bernard Hall** **TUESDAY 24th SEPTEMBER 2024 at 7pm**

PRESENT: Ken Brown (**KMB**), Andrew Hughes (**AH**), Lorraine Stevens (**LS**), Malcolm Thomas (**MT**), Venetia Davies (**Clerk and RFO**). Louise Butler (**LB**) joined the meeting at Item 5.

Parishioners: There was one Parishioner present.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. **Apologies.** Eman Parker (EP) and Ravern Stevens (RS).
2. **Approval of Draft Minutes.** The Draft Minutes of the August meeting were **agreed and signed** as a true record by Lorraine Stevens, Chair.
3. **Matters Arising**
 - **Assets of Community Value:** Expiry dates: Crown PH (15.09.25).
 - **Registration of Parish Council Land with Land Registry.** Awaiting response.
 - **Replacement Nameplates** - *Tibby's Lane, The Green, Holly Tree Lane and Lower Church Street* reported. Awaiting replacements.
 - **Improved Mobile Phone Signal.** AH has written to Arqiva and is awaiting response.
 - **Inspection of gully near bus stop.** Order in place for start of winter.
 - **Commonwealth War Grave Sign (CWGC).** Will be installed before Remembrance Sunday.
 - **Bollard and Verges.** Agreed at a cost of £1,022.54 (bollards) and £1,054.67 (installation) but subject to inspection of services and agreement from Colin Woolford. **ACTION: CLERK to contact Colin Woolford.**
 - **Certificate of Lawfulness.** **ACTION: CLERK to set up notifications on Planning Portal.**
 - **Mirror at Crossroad at Crown.** Replacement anti frost mirror agreed (in the region of £750 including VAT. **ACTION: KMB to order.**
 - **Parish Council Website** (moving content and councillors emails to .gov.domain). **ACTION: CLERK/Chris Long to arrange meeting with Oxford IT Solutions.**
 - **Trees.** Works scheduled for Rowan tree (£192.00) and pheromone traps. **ACTION: MT to chase.**
 - **Assets of Community Value.** Re-nomination of Cuddington Store and Post Office. Accepted and awaiting outcome by Buckinghamshire Council (expected end October).
 - **Village Map.** Agreed not necessary.
 - **Correspondence.** Verbal complaint regarding aggressive dog on Footpath 3 (Great Stone). **ACTION: LS to deliver letter.**
 - **BKV Date Plaque.** Ordered.
4. **Declarations of Interest.** AH declared an interest in **23/A3387/DIS** and **24/02742/VRC**.
5. **Councillor Vacancy/Co-option.** There was no request to fill the vacancy by election. The Parish Council unanimously agreed to co-opt Louise Butler following the resignation of Ken Trew. **ACTION: CLERK to arrange necessary paperwork and organise a Councillor training course for Louise Butler (LB).**

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The Agenda and Minutes of the Parish Council meetings can also be viewed at
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6. **Contributions from Buckinghamshire Council Councillors.** There were none.
7. **Correspondence.** Request for skip to be placed on section of Lower Green. Agreed. **ACTION: CLERK to confirm approval.**
8. **Planning – please view Planning Applications and full comments via the new [Planning Tracker](#).**
- **23/A3387/DIS - Barn South Of Holymans Farm, Frog Lane, Cuddington HP18 0AU**
Application for approval of details subject to condition 9 (Arboricultural Method Statement) 11 (landscaping) 13 (Boundary treatment plan) relating to Planning Permission 23/03387/APP. Comment by: 11.10.24. **ACTION: CLERK to return comment to Buckinghamshire Council: *View E of the Cuddington Neighbourhood Plan's important local views appear to be protected. Cuddington Parish Council is concerned that open views into the field will be obstructed, and lower hedging/more frequent pruning should be considered on the Eastern section. Frog Lane/Holymans Barn views are attached.***
 - **24/02742/VRC - Land South Of Aylesbury Road, Cuddington, Buckinghamshire**
Variation of Condition 2 attached to 24/00546/APP (Demolition of farm buildings and erection of two dwellinghouses with parking, amenity space, landscaping, and associated works) To vary the schedule of approved plans and amend the approved scheme. Comment by: 11.10.24. **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**
 - **24/02795/APP - Brookfields Farm, Aylesbury Road, Cuddington, HP18 0BG**
Change of use from farm storage into dog groomers (Retrospective). Comment by: 15.10.24. **ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council.**
9. **Road Safety Projects – please also see Highways and Traffic page of website.**
- **Resurfacing and refreshing of road markings, refreshing coloured surfacing and dragons' teeth markings on approaches to village.** Order in place for lining at south entrance to the village (end August/September). **ACTION: CLERK to chase.**
 - **Village Gates.** Installation of village gates programmed for 21st and 22nd October 2024.
 - **Speed Indicator Devices.** Positions of new poles for SID's suggested for Bridgeway, Dadbrook and Aylesbury Road/Swan Hill. **Agreed. ACTION: Steve Wright/CLERK to send description to Buckinghamshire Highways Commissioning Team and complete form.**
 - **Theft of SID.** Insurance claim settled. **ACTION: CLERK to order replacement SID and batteries.**
 - **Waddeson Area Freight Zone Consultation.** The PC has been notified that there will be more updates when surveys on the Ivinghoe Freight Intervention have been conducted.
 - **Kings Cross Junction Lining.** Awaiting outcome of HS2 Road Safety Fund (12.06.24).
10. **Playground.** Following attendance of the *Routines Inspection and Maintenance of Play Areas* workshop, EP circulated quotation for full year inspection service (1 x Outdoor Annual Inspection @ £90.25 and due January 2025) and 3 x Operational Inspections (3 per annum @ £78.25 per inspection). Given EP will be conducting monthly inspections, Councillors agreed this monitoring sufficient for a playground of Cuddington's size and use. An accident log and inspection form has been prepared by EP. A reporting protocol document is in hand. **ACTION: EP to conduct monthly inspections of playground and log as appropriate.**
11. **Welford Way Garden**
Following the Best Kept Village presentation, a group of Parishioners have expressed an interest in forming a regular working party, pinpointing and tidying areas of the Village that

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need more regular maintenance. It was agreed Welford Way fits into that category. **ACTION:**
CLERK to email Fairhive Homes to request repair to loose brickwork and improved planting.
LS to co-ordinate working party for general garden tidying.

12. Reports from Councillors attending meetings/outside organisations including CPFA.

- **CPFA AGM.** EP was unable to attend the AGM but received Minutes. EP will continue to be PC representative. The tennis courts are being used for activities other than tennis. Signage has been erected asking people not to kick balls against the fence. Other activities are more difficult to police. The Tennis Club are responsible for emptying the bins. Fireworks this year will be for Cuddington residents only.
- **Proposed changes to National Planning Policy Framework/Consultation.** Attended by LS. Buckinghamshire's housing targets have been increased from 2912 to 4122. The Bucks Local Plan is due for adoption sometime in 2027, with consultation and examination process in 2025 and 2026. CNP was 'made' on 23/08/2022 and is to be reviewed within 5 years (August 2027). The review will need to start early 2027.
ACTION: Cuddington Neighbourhood Plan Review to commence early 2027. Post Meeting Note: Buckinghamshire Council has responded to Government consultation on planning proposals. The main areas the Council has raised concerns over, in its response are:
 - The proposed changes to the way in which local housing need is to be calculated, which would lead to a 42% increase in the figure for Buckinghamshire.
 - The proposed changes to Green Belt policy, particularly a new definition of 'grey belt' land which has the potential to lead to large-scale sporadic developments across a wide area of the Buckinghamshire Green Belt
 - The proposed changes to the requirements relating to maintaining a five year supply of housing land which are likely to lead to more speculative planning applications being granted permission, and
 - The lack of a strategic approach to funding and providing essential local infrastructure when existing facilities are already overwhelmed.

13. Finance

- **Balance from Minutes of previous meeting** (30th July 2024): **£1,272.90**
- **Receipts: £10,000.00** (draw down from Savings Account to Current Account)
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
- **Balance of Bank Account: £11,272.90** (as at 12th September 2024)
- **Available Funds: £86,078.51** (balance of bank account plus balance of savings account (£72,058.79 including interest (£207.39))
- a. **Orders for Payment: £4,852.25**
 - **Venetia Davies - £501.72** (£486.72 + £15.00 (Use of Home))
 - **Blades Turf Care Limited - £732.00** (£610.00 + £133.00 VAT). (Village Green grass cutting - £220.00 excl. VAT, Village Verge cutting £390.00. excl. VAT)
 - **Neal Waters - £180.00** (Children's Playground grass cutting)
 - **AJG Community Scheme - £3,349.53** (Insurance)
 - **Gilly Cottman - £89.00** (Best Kept Village Planting)
- **BALANCE (Current Account): £6,420.65** (Available Funds less Orders for Payment).
- **BALANCE (Savings Account): £72,058.79**
- **Also included: The Crown PH - £62.00**
- **BALANCE (Current Account): £6,358.66** (Available Funds less Orders for Payment).

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- b. **Management Report.** September 2024 report circulated.
- c. **Bank Account.** **ACTION: LS** to remove KT from Bank Account and add Malcolm Thomas.

Items for Information

- [Local Cycling and Walking Infrastructure Plan \(LCWIP\)](#) – Consultation closes 13.10.24.
- **BMKALC Chair of Council Reception** - 25.09.24. **ACTION: LS** to attend.
- **Children's Play Area.** **ACTION: MT** to ask South Bucks Tree Surgeons for quote on remedial work to overhanging horse chestnut tree.
- **Remembrance Wreath.** **ACTION: LS** to contact Sarah Dyckhoff for wreath.
- **Christmas Tree.** Budget confirmed as £300.00.

14. Date and Time of Next Meeting:

TUESDAY 22nd OCTOBER 2024 at 7pm in the Bernard Hall